

Town of Brimfield
Board of Selectmen
Town Hall Annex – 21 Main Street
Meeting Minutes – January 7, 2019

Present: Chair; Paul McCarthy, Vice Chair; Michele-Lee Shea, member; Ryan Olszta; member; Paul Vandal, member; Carolyn Haley
Recording: Admin; Carol Camerota,
Others: Accountant; Police Chief Kuss, Website Committee; Pam Engberg and Lynn Field, Town Clerk; Bob Sullivan, Veteran's Agent; Mark Avis.

Cable recording: Jason Bolte and Hannah Martin
(McCarthy) called to order at 6:30 p.m.

Payroll & Warrants:
Reviewed and signed by board

Minutes:
Review and approve minutes of December 10, 2018.

Motion: by (Haley) move to approve minutes of December 10, 2018 as written, seconded by (Vandal), all in favor.

Review & Action

Veteran's Agent:

Mark Avis the Town's Veteran's Agent came before the board just to clarify his hours and availability to the public after concerns of him not returning phone calls. His phone number and email address are on the Town's website. He will make house visits or meet at the Senior Center and tries to return calls ASAP. Please use Avis14@comcast.net.

Sign Appointment letters:

Board signed appointment letters that were made at the December meeting.

Parking Violation:

A parking violation issued in November of 2018 requested an appeal. Ms. Moriarty explained that she parked facing the wrong direction on Brookfield Road in order to take out and fill 6 gallon pails of water for her horses that were on the driver's side of her truck. She was fearful of the fast traffic on the road and exiting the vehicle off the road made it safer while she was there for a short while. The Police Chief commented that the officers due diligence regarding a parking violation was only following the law and that he had honked his horn and his lights were flashing even though she was not aware.

Motion: by (Vandal) move to dismiss fine on this violation and for Ms. Moriarty to not repeat in the future, seconded by (Shea), all in favor. (Olszta) abstain

Charter Internet connection to fiber:

(McCarthy) gave a brief overview of the connection to fiber which will be done soon.

B. Datz – My Town Government:

Bob Sullivan sat in for Bob Datz to explain the next step in setting up My Town Government to be used for posting meetings, agendas and minutes. The program should be simple for boards to use as well as the public. There is no charge to the town. A previous Select board member did not want this to be the primary posting. The bulletin board at the Annex will be the primary and My Town Government will be included as a requirement. A line item for FY20 or adding funds to the Town Clerk's budget of \$99 would cover a future cost.

Motion: by (Haley) move to implement My Town Government as written and to increase the Town Clerk's expense by \$99 to cover future costs, seconded by (Olszta), all in favor.

B. Sullivan spoke of the PVPC IT Best Practice Grant that would help the Town. (McCarthy) replied that the Town already received some of that Grant money this past year but could also apply again this year.

Thank you signed for Norcross gift of \$2,500:

The Board signed a thank you letter to Norcross for their annual gift to the Town of \$2,500. \$1,500 goes into the Norcross account and \$1,000 if given to the Brimfield Elementary School to help support the 6th grade annual field trip.

7:00 p.m. Public Access

None

Annual Flea Market Owner Operator:

Motion: by (Haley) move to approve Annual Owner Operator Licenses for Darlene Burns, Crystal Brook Holdings, 4 Palmer Road, Sharon Suschana, Stephen's Place, 42 Palmer Road and Moriarty, Heart-O-The Mart, 37 Palmer Road, seconded by (Vandal), all in favor.

Class II MV License:

Board discussed potential legal issues with Compass Auto which was not originally on the agenda. That license will be held until more information is gathered. The Board also wants the Building Commissioner/Zoning Officer to inspect David Bell, Automotive Specialties, dba Classic Heaven, 86 Holland Road for boundary issues

in question on the property. License will also be held. Board of Health and Zoning should be made aware of any issues.

Motion: by (Olszta) move to approve annual Class II License for Firangiz Orel, OTR International, Inc. 4 Old Palmer Road, and to hold Class II and Class III license for David Bell, Automotive Specialties, dba Classic Heaven, 86 Holland Road until Zoning Officer inspects, seconded (Shea), all in favor.

Class III MV License:

David Bell, Automotive Specialties, dba Classic Heaven, 86 Holland Road
Hold

Acknowledge letter from Republic Services:

The Board of Health will be withholding funds from Republic Services for trash that has not been picked up during the past few months as per the contract.

Old Business:

Personnel Policy review:

(Haley) and (Olszta) will be looking at Monson's personnel policy and would like permission to use excerpts from their policy. They will be meeting this month to discuss.

Flea Market meeting with field owners will be February 4th. The board read the old agreement for judgement from the 2010 court case that was mailed in by one of the Field Owners. It has been 8 years and the Vendor Permit fees should be raised to reflect general costs within the town. The Selectmen can only raise in \$5 increments and anything more than \$5 need a Town meeting vote.

Motion: by (Olszta) move to increase the Vendor Permit Fees \$5 from \$35 to \$40 beginning July 1st. This May will remain \$35. Meet with Field Owners on February 4th at 7:30 p.m. Regular meeting will begin at 6:30 p.m., seconded by (McCarthy), all in favor.

New Business:

Chief Kuss inquired about getting more email accounts for some of his officer's through Office 365. He will need 5 or 6 and 2 for the Animal Control Officers.

A vehicle is also needed for the Animal Control Officers. The Chief would like permission to use the 2011 Charger as a trade in for another vehicle. He will look for a small pickup. The board was in agreement.

Bylaw Committee:

Bylaw members are needed in order to begin working on the Bylaws which need revisions.

Office Matters: Mail
None

Public Access:
None

Motion: by (McCarthy) move to Executive Session (M.G.L. c.30A,Sec.21(a) #1 to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member or individual. Police Dept at 7:52 p.m., seconded by (Olszta), all in favor, roll call as follows.
(McCarthy)-Yes (Shea)-Yes (Vandal)-Yes (Olszta)-Yes (Haley)-Yes

Motion: by (McCarthy) to adjourn meeting after Executive Session, seconded by (Vandal), all in favor.

Upcoming Meetings:
Board of Selectmen
January 22, 2019 @ 6:30 p.m.

Respectfully Submitted:

Carol Camerota

Recording: Carol Camerota

ACCEPTED: _____

DATE: _____

Paul McE... 1-22-19

Documents Utilized for this meeting
MATERIALS FOR BACKGROUND AND REFERENCE

1. Minutes of December 10, 2018
2. My Town Government
3. Parking violation
4. Appointment letters
5. Norcross Letter
6. Owner Operator Licenses
7. Class II License
8. Republic Service letter
9. May's litigation agreement